

PUBLIC NOTICE OF INTERNATIONAL STUDENTS SELECTION PROCEDURE 2018/1

The School of Sciences of Santa Casa de Misericórdia de Vitória - EMESCAM, announces the opening of the application period for the Medical School International Students Selection Procedure 2018/1, according to the following information:

Legal act:	Recognition Renewal Ordinance No. 1,647, dated 11/18/2009, published in the Brazilian Official Gazette of November 23, 2009
Number of vacancies:	05 (five)
Shift (period):	Full-time
Language:	Brazilian Portuguese
Length of Course:	06 (six) years

1.0 GENERAL INFORMATION

1.1 The vacancies reserved for the International Students Selection Procedure are destined to the applicant who meets the following criteria:

- a) Foreigner (no Brazilian nationality);
- b) Proficient in the Portuguese language; and
- c) He/she has coursed the last 4 (four) years of compulsory education in institutions located outside Brazil.

1.2 The International Students Selection Procedure is exempt from registration fee.

1.3 This Selection Procedure will be valid only for admission in the first term of 2018.

1.4 The applicant is responsible for regularizing their immigration status in Brazil, which includes obtaining the visa and updating the foreign registration with the competent government agencies, being these required for enrollment and, later, for the renewal of enrollment at each beginning of school term.

2.0 APPLICATIONS

2.1 The applications shall be made from **09/19/2017** to **11/17/2017** until 17:00 hours, Brasília Time (GMT -3).

2.2 In order to apply for the Selection Procedure, the applicant must access the website **www.emescam.br** during the period indicated in item 2.1 and submit their application, according to the procedures established below:

- a) Inform the Passport number;
- b) Fill in the Application Form and submit it via Internet;
- c) Send the documents as described in item 2.3.

Documents Required for Application:

2.3 Submit the documents listed below during the period indicated in item 2.1.

1. *Curriculum Vitae*, which must be sent in Portuguese, in PDF format and signed by the applicant;
2. 01 (one) Letter of Recommendation, sent in PDF format, containing complete qualification and signature of the authors and contact details of the referee;
3. 01 (one) essay written by the applicant in Portuguese about the reasons that led them to choose the Medical School of EMESCAM, and their future perspectives in the profession, sent in both DOC / DOCX and PDF formats, according with the following formatting: Arial font (size 12), single line spacing, normal margin (upper: 2.5 cm, lower: 2.5 cm, left: 3.0 cm, right: 3.0 cm) and maximum length of 100 lines.

Note - EMESCAM reserves for itself the right to analyze the texts sent through plagiarism detection software, being the applicant aware that, if it is found plagiarism in said texts, they will be eliminated from the Selection Procedure.

4. Copy of the secondary school record, or equivalent, with the syllabus of courses taken and the respective grades obtained, which should be sent in PDF format.
5. Certificate of proficiency examination in secondary school knowledge, or equivalent, to be sent in PDF format. If there is no proficiency examination in secondary education or equivalent in the country in which the applicant studied, only the secondary school record or its equivalent will be examined.
6. Scanned copy of the certificate of completion of secondary education or equivalent, coursed abroad by the applicant, which should be sent in PDF format;
7. Copy of the identity card (or passport) of the applicant and their parents, which should be sent in PDF format.

3.0 STAGES AND CRITERIA FOR THE INTERNATIONAL STUDENTS SELECTION PROCEDURE

3.1 The Selection Procedure for admission to the 1st term of the Medical School 2018/1 shall be done in two stages:

1st STAGE

3.2 The first stage will consist of document analysis. Applicants who do not meet the requirements presented in item 1.1 or do not submit all the mandatory documentation required in item 2.3 will be automatically disqualified.

3.3 The academic performance of the applicants will be analyzed based on the proficiency examination in secondary education and on the secondary school record, or equivalent. The sociocultural profile of the applicants will be analyzed based on the *Curriculum Vitae* and the essay they have written.

3.4 The applicants with the best academic performance and sociocultural profile will be selected for the second stage. EMESCAM may approve, in the first stage, a number of applicants inferior to the 05 (five) vacancies set forth in the International Students Selection Procedure of 2018/1.

2nd STAGE

The second stage will consist of an interview in Portuguese, to be held on **12/04/2017** and **12/05/2017**, via Skype, at a time to be previously scheduled with the applicant. During the interview, the evaluators will ask questions aimed at getting to know the applicant and their professional aspirations and also analyze their fluency in the Portuguese language.

4.0 RESULTS

4.1 EMESCAM will rank the classification of the applicants based on the performance obtained in the 2 (two) stages.

4.2 In case of a tie, the applicant who is older shall have preference.

5.0 ANNOUNCEMENT OF THE SELECTION PROCEDURE RESULTS

5.1 The list of applicants approved in the International Students Selection Procedure will be published on **12/08/2017** on the EMESCAM website (www.emescam.br).

6.0 ENROLLMENT GENERAL INFORMATION

6.1 All announcements of lists and notices shall be published on the EMESCAM website (www.emescam.br).

6.2 It is incumbent upon the applicant to follow up on the publication of the aforementioned Public Notices. If the applicant fails to enroll within the specified enrollment period, it will lead to the loss of the vacancy, being the vacancy offered to the next applicant(s), strictly following the order of the applicant's final classification in the 2018/1 Selection Procedure.

6.3 The call for enrollment shall comply with the applicant's classification at the end of the two stages, according to their performance.

6.4 The conditional enrollment will not be accepted under any circumstances. If there is any impediment for enrollment on the scheduled date, the applicant will lose the right to the vacancy.

6.5 Original documents attesting to the documentation submitted digitally by the applicant (except documents from the parents) must be presented at the time of enrollment.

6.6 The complete schedule for enrollment in EMESCAM through the International Students Selection Procedure 2018/1 will be published with the announcement of the selection procedure results.

6.7 The applicant who fails to prove the completion of Secondary Education or equivalent will not be allowed to proceed to enrollment in the first term of the Medical School 2018/1, considering null, for all purposes, the classification obtained by the applicant when/if it happens (MEC Ordinance no. 391, dated 02/02/2002).

7.0 ENROLLMENT DATE AND REQUIRED DOCUMENTATION

7.1 Enrollments will be made at the EMESCAM office, located at 2190, Avenida Nossa Senhora da Penha, Bairro Santa Luiza, Vitória - ES, on January 18 and 19, 2018, from 08:00am to 5:00pm Brasília Time (GMT -3). The following documents are indispensable for the effective fulfillment of the enrollment:

- a) Passport with permanent visa or temporary visa as a student in regular status regarding the validity period;
- b) National Registry of Foreigners (RNE);
- c) Certificate of Completion of Secondary Education or equivalent (*);
- d) Declaration of Equivalence of Studies Abroad, issued by the Board of Education of the State Department of Education;
- e) Birth or Marriage Certificate;
- f) Two recent 2"x 2" passport-type photos, in color;
- g) Insurance Policy for a minimum amount of EUR 30,000.00 (thirty thousand euros) or USD 42,000.00 (forty-two thousand US dollars), valid for the duration of the course and which also includes the posthumous transfer to your country of origin;
- h) Adhesion to the Agreement for the Provision of Services and other Covenants in 3 (three) ways;
- i) Proof of payment of the first term tuition referring to the 2018/1 school year.

(*) Studies of secondary levels carried out abroad.

Note - In order to prove completion of Secondary Education, the applicant who has completed the corresponding studies abroad, must deliver, on the enrollment scheduled day, the Declaration of Equivalence of Studies Abroad. The said document must be obtained, in advance, from the Board of Education of the State Department of Education.

8.0 THE COURSE

8.1 The EMESCAM Medical School course is taught only in Portuguese at the headquarters of EMESCAM located at 2190, Av. Nossa Senhora da Penha, Bairro Santa Luiza - Vitória - ES, at the School Hospital of Santa Casa de Misericórdia de Vitória, located at 143, Rua Dr. João dos Santos Neves, Vila Rubim - Vitória - ES and other accredited internship places.

9.0 ADDITIONAL INFORMATION

9.1 If the vacancies reserved for the International Students Selection Procedure are not filled by January 22, 2018, they must be filled by applicants approved in the 2018/1 Medical School Selection Procedure.

9.2 EMESCAM reserves for itself the right of not fulfilling the vacancies reserved for the International Selection Procedure.

9.3 This Public Notice for the International Students Selection Procedure 2018/1 will be valid only for admission in the first term of 2018.

Vitória - ES, September 19, 2017.

Professor Rosana Alves
Chairman of the Selection Committee of EMESCAM

Verified by:

Professor Flavio Takemi Kataoka
Director of EMESCAM